



**PART IV
APPENDIX 3**

SITE HEALTH & SAFETY PLAN

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§330.247 Health and Safety

I. Introduction

This plan has been prepared to provide guidance for a safe work environment and a guideline in the event an emergency situation arises during the normal course of work for Stericycle employees while working at Stericycle's El Paso facility. All employees will be instructed in safe operating procedures and emergency preparedness.

II. Training

Each employee will be instructed by management as to proper procedures for performing the specific job for which they were hired during the first thirty (30) days of employment. The instruction will include a tour of the entire facility to familiarize themselves with the location of the following:

1. Fire extinguishers,
2. Telephones,
3. Emergency telephone numbers, and
4. Locations of safety equipment.

III. Safety and Awareness Meetings

Management will conduct monthly safety meetings to review safety procedures and refresh employees on the importance of safety in the workplace.

IV. Basic Personal Protective Equipment

Personnel protective equipment may include the following:

1. Safety glasses,
2. Face mask,
3. Gloves (latex and kevlar),
4. Coveralls, and
5. Non-skid footwear.

V. Basic Elements

Below is a list of proper safety procedures to be followed during daily operations.

Equipment Operator/Clerk

1. Watch for trucks entering the facility.
2. Wear gloves while working with waste.
3. Inspect loads as outlined in the Site Operating Plan.
4. Lock facility gates after closing hours.
5. Manage receiving floor.
6. Use common sense.

Facility Supervisor / Facility Manager

1. Watch for trucks unloading.
2. Wear gloves while working with waste.
3. Be cautious around operating equipment.
4. Lock facility gates after closing hours.
5. Use common sense.
6. Check fire extinguishers at least annually to insure proper working order.

VI. Emergency Procedures

In the event of an emergency, it may be necessary to seek outside assistance from other agencies. Primary emergency phone numbers are listed below:

- Fire 911
- Police 911
- Ambulance 911

General procedures to be followed in the event of an emergency are as follows:

An employee detecting an emergency should notify 911 and then the Stericycle emergency coordinator, or designee. Until the emergency coordinator or designee arrives, the employee should direct site personnel and visitors to evacuate if there is imminent risk to their personal safety.

The employee may administer emergency first aid, if qualified, if someone has been injured. If the injury is moderate, arrangements to transport the injured person to the nearest hospital will be made. If the injury is severe, emergency personnel at 911 will be contacted. Emergency care will be administered until the ambulance arrives.

In the event of a fire or explosion, the employee detecting the fire or explosion will notify 911 and the Stericycle emergency coordinator, or designee, describing the location and extent of the fire or explosion and any need for immediate assistance for first aid or fire containment. The employee must be prepared to assist the emergency coordinator and/or response team.